



What to do if Your Location is Chosen From Our Database

The first approach from a Location Manager/Production Company to you, the property owner, is likely to be made by phone. When called you should ask:

- Who is phoning you? (the name of the company)
- When is the filming due to take place?
- What sort of project is it? (e.g. a film? TV series? Advert? Pop promo?)

Make an appointment for the Location Manager to look at the property and take reference photos. This is necessary to give the Director and Designer a feel for the location so that they do not spend time visiting unsuitable places. When the Location Manager arrives make sure that they give you a card or equivalent with the name, address and phone number of the Production Company. **We recommend you confirm the contact details given, either by contacting Film London or the Production Company directly.**

A Rough Guide to What Will Happen if Your Property is Shortlisted as a Potential Location

The First Visit

Who? The Location Manager – usually alone

What will happen? The Location Manager will take photos and measurements, discuss access and look at the surrounding area to make sure filming is possible i.e. not next to a main road, a noisy factory or building site. NB: Several properties will be considered at this stage.

Visit Two

Who? The Director, Designer and Location Manager

What will happen? The Director, Designer and Location Manager will look at the entire location and from all angles. They will take more photos and may take more detailed measurements. They will be searching for an idea and there is no guarantee that your location will be used, so don't be offended if they turn you down.

Visit Three: The Technical Recce – you have been selected!

Who? There will be 10-20 people involved, including the Location Manager who will need to listen to the Director, Designer and Director of Photography to know exactly what is planned. NB: It is the responsibility of the Location Manager to contact your neighbours, the Police, and the local Council to inform them of shooting arrangements.

Visit Four: Filming – the real thing in action

Who? There will be more people than you ever thought possible, asking all sorts of questions. Each member of the crew will work in their particular specialist area during filming. The Location Manager (your primary contact) or their Assistant should liaise with all crew on your behalf. NB: Make sure you can get hold of the Location Manager if they have to leave the location.

**If you have any queries, please don't hesitate to call us
at Film London on 020 7613 7676**